

**TOWN OF EAST WINDSOR
BOARD OF FINANCE**

Monday, April 18, 2016

5:30 p.m.

Town Hall Meeting Room

11 Rye Street, Broad Brook, CT 06016

Budget Workshop

Board of Finance: Jerilyn Corso, Cynthia Herms, Kathleen Pippin, Bill Syme, Steve Smith, Jim Richards Alternates: Paulette Broder and Luis Valdez

Attendance: Jerilyn Corso, Cynthia Herms, Kathleen Pippin, Bill Syme, Steve Smith, Jim Richards Alternates: Paulette Broder and Luis Valdez

Guests: First Selectman Bob Maynard; Treasurer Kim Lord; Theresa Kane, Superintendent of Schools, Selectmen Bowsza, Pippin and Nelson; Director of Public Works, Len Norton; Representatives from Warehouse Point Fire District

Call to Order: Chairman Corso called the meeting to order at 5:35 pm in the Town Hall Meeting room, 11 Rye Street, Broad Brook, CT.

Appointment of Alternates: A motion was made by Jim Richards and seconded by Steve Smith to appoint Paulette Broder as an alternate until Kathleen Pippin arrived.

Motion passed.

A motion was made by Cynthia Herms and seconded by Jim Richards to change the order of the agenda to discuss the town departments first. There was no discussion.

Motion passed.

Budget Workshop:

Town Clerk 410300

Questions were asked of the town clerk of the department budget.

Public Works 610100/Town Property 610200/Roads 610300/Sanitation 910500

Public Works - A request for full-time office support was requested from a part-time position. Questions were asked of Mr. Norton and updates of the department's progress were given.

Kathleen Pippin and Luis Valdez arrived at 5:50 pm.

Town Property was presented to the board next. Mr. Norton stated that he was able to get good fuel prices this year.

Road Improvements – Salt and sand prices have increased and this was a mild year.

Sanitation – Mr. Norton states that this budget is contractual.

Activities 910100

Activities – This is the first budget of Youth Services. Wendy Parker gave a brief summary of what Youth Services does and how they operate. Their biggest expense is rent.

A motion was made by Jim Richards to change the agenda to move to the Fire Departments as the next agenda item. The motion was seconded by Steve Smith.

Motion Passed.

A motion was made by Bill Syme to reinstate Kathleen Pippin as a voting member replacing Paulette Broder. The motion was seconded by Jim Richards.

Motion passed.

Fire Department 511000 BB and 511200 WHP

Robert Maynard read a statement to the board. There were questions about the statement. A discussion was held about the timeline of the Warehouse Point Fire District Memorandum of Understanding. The attorney's opinion was discussed as well as a possible agreement between the Town of East Windsor and the WHPFD for a special appropriation. It was determined that the agreement was not put

before the BOS or the town attorney. Bill Syme and Steve Smith made comments to the board and WHPFD.

Steve Smith made a motion to add a line item to the budget for \$388,418 for the board to vote on for Warehouse Point Fire District. Jim Richards seconded the motion. A discussion ensued.

Steve Smith amended the previous motion to add a line item to the budget for \$388,418 for the board to vote on for Warehouse Point Fire District with financial and legal oversight.

All opposed. Motion failed.

A discussion ensued as to the fire districts next move.

Information Technology 910400

Information Technology – Kim Lord presented.

Jim Richards made a motion to take a five minute break. The motion was seconded by Cindy Herms.

Motion Passed.

Meeting back to order at 7:26 pm

The information presented was given was provided by Jennifer Browne.

Jim Richards made a motion to make purchased services to \$35,000 and Internet access to \$10,000. Steve Smith seconded the motion.

Motion passed.

Building Department 411300

Questions were asked about contracts. Future direction of the Building Department was discussed.

Jim Richards made a motion to reduce part-time salary to \$10,000. The motion was seconded by Steve Smith. A discussion was held.

Nay – 2, Yea-3

Motion Passed

Jim Richards made a motion to reduced professional services to \$0 and motion was seconded by Kathy Pippin.

Motion Passed

Jim Richards made a motion to reduce emergency repair to \$10 and the motion was seconded by Cindy Herms. A discussion was held.

The motion was amended by Cindy Herms to put emergency repair to \$500.00 and the motion was seconded by Bill Syme.

Motion passed.

CIP 811500/Debt Service 910800

The board discussed projects and Public Works gave suggestions. The board asked questions of Public Works.

Bill Syme made a motion to reduce CIP to 2.5% and the motion was seconded by Steve Smith. No discussion.

Motion passed.

Revenues/Review of Entire Budget

There was a brief discussion on the reduction of State revenues.

Public Works – There was a request to move from part-time to full-time. Questions were asked about supplies.

Town Property – Vehicles maintenance is to be used on tires. Gasoline is a contractual price. Janitorial Services was a transition from services.

Jim Richards made a motion at 8:11 to put Paulette Broder in as a voting member for Kathleen Pippin who was feeling ill. The motion was seconded by Steve Smith.

Motion passed.

Road Improvements – A discussion was held again.

Bill Syme made a motion to reduce road improvements to \$450,000 and the motion was seconded by Cindy Herms. No discussion.

Motion passed.

Youth Center

Steve Smith made a motion to reduce Senior Services programs by \$2500.00 and the motion was seconded by Jim Richards. There was a brief discussion.

Yea – 4, Nay-1

Motion passed

Steve Smith made a motion to increase the Youth Center by \$2500.00 and the motion was seconded by Jim Richards. A discussion was held.

Steve Smith rescinded the motion. Jim Richards withdrew the second motion.

Steve Smith made a motion to keep the Youth Services at \$5000 and the motion was seconded by Jim Richards. A discussion continued.

Nay-2, Yea – 3

Motion Passed

Sanitation

A discussion was held on possible options.

A motion was made by Bill Syme to reduce sanitation to \$15,000 and the motion was seconded by Jim Richards. There was no discussion since it was held prior.

Motion passed.

Mr. Norton again asked for a full-time administrative assistant. The board held a discussion on full-time and part-time positions.

Jim Richards made a motion to go forward with the BOE and the motion was seconded by Steve Smith. No discussion.

Motion passed.

BOE 910900

The Board of Education said that their budget has not changed. They are still waiting for grants to come in. A discussion was held regarding the electrical panel that was not part of the original grant.

Board Member Comments:

The board discussed the budget where it currently stood. Different options were discussed. There was discussion to reduce CIP.

A motion was made by Bill Syme to reduce CIP to \$801,000 and the motion was seconded by Jim Richards. A discussion was held.

Yea-4, Nay-1

Motion passed.

Broad Brook Fire Dept. 511000 - A discussion was held on the expenses of Broad Brook Fire Dept.

Jim Richards made a motion to reduce the recording secretary to \$2,000 and the motion was seconded by Steve Smith. There was a discussion.

Motion Passed.

Jim Richards made a motion to reduce Building Maintenance to \$10,000 and the motion was seconded by Steve Smith. There was a discussion.

Yea -1, Nay – 4

Motion failed.

Steve Smith made a motion to reduce Education and Dues to \$15,000 and the motion was seconded by Jim Richards. No discussion.

Motion passed.

Mr. Norton brought to the board again adding a full-time administrative assistant again.

Jason Bowsza opened discussion on WHPFD. The discussion was brief.

A motion was made by Cindy Herms to approve a budget of \$37,019,961 with an increase of 2.02% in spending with a .99 increase mill rate for a total mill rate of 31.30. The motion was seconded by Jim Richards. There was a brief discussion.

Motion Passed

Adjournment:

A motion was made by Cindy Herms at 10:00 pm to adjourn and the motion was seconded by Jim Richards. Motion passed.

Respectfully Submitted,

Patricia Kratochvil